

**INSTITUTE OF INDUSTRIAL ARTS TECHNOLOGY
EDUCATION**

A.B.N: 000 548210

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AGENDA FEDERAL COUNCIL MEETING

Members of the Institute of Industrial Arts Technology Education are advised that the next Council Meeting will be held on **Saturday 6th September 2014, Doyalson RSL Club, 9:30am start.**

Members in attendance

Astrid Perdriau, David de Bruyn, John Perdriau, Ian McKenzie, Grant Byrne, Brian Barter, Jodie Taylor, Russel Trimmer, Alan Spencer, Monique Dalli, John Barlow, Andrew Nordstrom, Dean Hannah

Apologies

David Ellis, Steve Delaney, Peter Thompson, Ruth Thompson, Owen Telfer, Bob Wheway, Alesha Bleakley, Andrew Edmondson, Shaun Scott, David Smith, Matt Scott, Geoff Shepherd, Dave Macpherson, John Gibson, Kobe Perdriau

Meeting Commenced: 9:53am

Council Agenda

- 1. Members present and receipt of Apologies**
- 2. Special Resolution – To accept the updated IIATE Constitution –** *Motion: Grant. Vote: 10:02am. Accepted unanimously.*
- 3. Minutes of Previous Meeting-** See Attached

Minutes Read <i>Proposed</i>	John
Seconded	Alan
Motion	David

4. Business arising

Item	Action	Person	Report
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WHS in non-govt sector	Letter to be written	Brian	Negative result from the 4 education providers. To go through employment organisations. Brian has written a letter to school authority regarding teacher training and safety instruction.
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5. Correspondence

a. Incoming	Invoice for new website – Grant to pass to Ian. To be paid asap. Invoice for UoW competiton. Email from Luke Verdon re: Industrial Arts subject Standards Packages – raised as an agenda item for discussion.
b. Outgoing	Email to Bob Wheway regarding UoW competiton sponsorship

6. Reports

a. President - John	• Nil
b. Treasurer - Ian	• Issues with people not itemising reimbursements. • LMBR causing problems with not issuing enough information with payments. • Some issues with the current paypal account. Monique is helping to sort it out. • Payments for conference are causing issues with lack of information. • Post Office box 249 at Northmead 2152 is working well.
c. Journal - David Ellis – report by Ian	• CDs are ready to go. Ian to send CSU a letter stating that the IIATE will pay for postage.
d. Advertising - Kobe	• Nil
e. Membership records- Ian	• Membership slightly down (10 members) on 2013 numbers. Expected to increase as conference draws nearer.
f. Branch reports	• Nil

Reports passed	Passed
Seconded	Monique
Motion	Grant

6. Agenda Items

Item	Action	Person/ People responsible
a. HPV racing in schools	• NSW HPV race to begin in October 2015 held at Orange City Council. Joint venture with OCC, Kinross Wollaroi and Adelaide organisation. • Other schools to get involved.	David de Bryun

	Looking for possible IIATE involvement. David to investigate and provide more information.	
b. Website and branding update	- Requirements have changed from initial discussions. This includes rebranding (logo, ect) and website requirements. - Website is 5 days behind schedule due to original organisation issues. - Do we present a beta website at conference or pay the extra money to have a completed website? - Motion – The extra money to be paid to get the website fixed by the Conference. John. Seconded – Dean H. Passed. - Beta testing to be done on a closed forum. Grant to email list to Monique. - Motion – Thank you to Monique for all of her work. John. Seconded – David de B. Passed. - Proposed logo demonstrated. - Vote to keep old logo or use new logo. Unanimous vote to keep old logo.	Monique Dalli
c. Standards Packages for Ind Tech, DT and Engineering Studies	- Issue raised via correspondence in from Luke Verdon. - Letter to be written to BoSTES regarding the need for updating of the Standards Packages. - Links to ARC website and RoSA grading for staff.	John
d. Bottle Rocket Competition/Aeronautical Velocity Challenge	- Minutes from evaluation meeting tabled. - First competiton held at University of Wollongong following a program developed by Brian, Dean, Bob Wheway, Steve Delaney. Judging by Geoff Shepherd. - Video presentation shown. - Costs approximately 20% less than forecast. - Competition can be run locally, similar to Wood Show Challenge before finals are run. - Some companies have been approached for sponsorship. Designability is on board and helping with some equipment. - Motion – The IIATE sponsor the 2015 the competition again for \$5000. Brian. Seconded – Andrew N. Passed.	Brian, Dean
e. Conference report	Grant discussed the Industry Display and spoke to Ruth Thompsons report for the Hands on Tech Thursday sessions.	Astrid, Grant, John, Kobe

	● Astrid and Kobe have organised workshops. Selections should be able to be made online. ● The harbour cruise and dinner are going ahead. ● Proceedings booklet underway. ● Showbag to be organised. ● John Barlow - TERC (tertiary education research conference) – 34 papers submitted and being finalised. Will have separate proceedings booklet.	
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7. General Business

- Professional Learning costs for courses – how are they determined? People organising courses to contact Ruth Thompson for assistance.
- Geoff Hogan – recollections report. Phase 1 is complete. Interviewed over 30 people. Phase 2 has begun. Most interviews typed into transcripts. Thanks to Diane Carol and IIATE for transcription service. Interviews being digitally enhanced for improved quality without any editing to content besides removal of background noise. Photos and introductory paragraphs being done for each person and being approved by each individual. Looking to have a printed version of the document.
- Machine Tools Contract – new contract coming.

- Next meeting – AGM at IIATE Conference.

Meeting Closed: 1:38pm